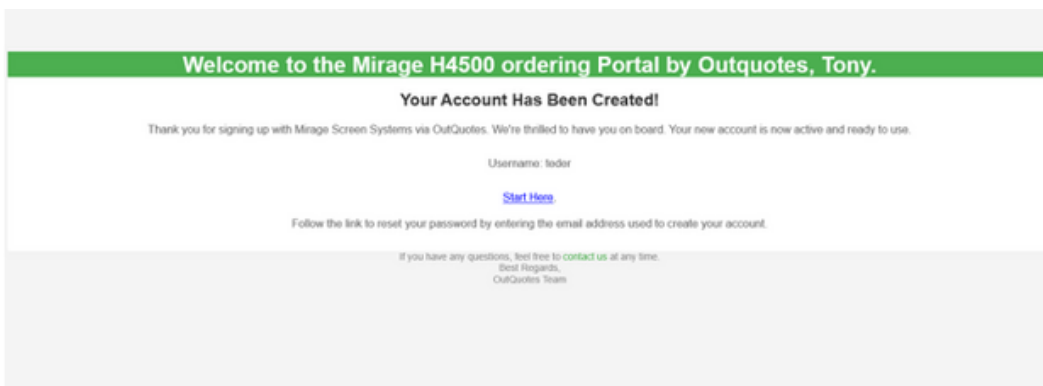


H4500 Portal Guide

Step by step ordering guide

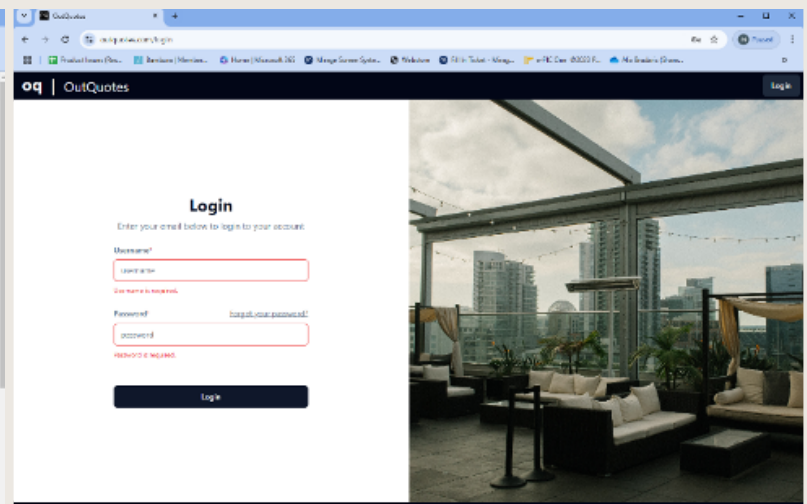
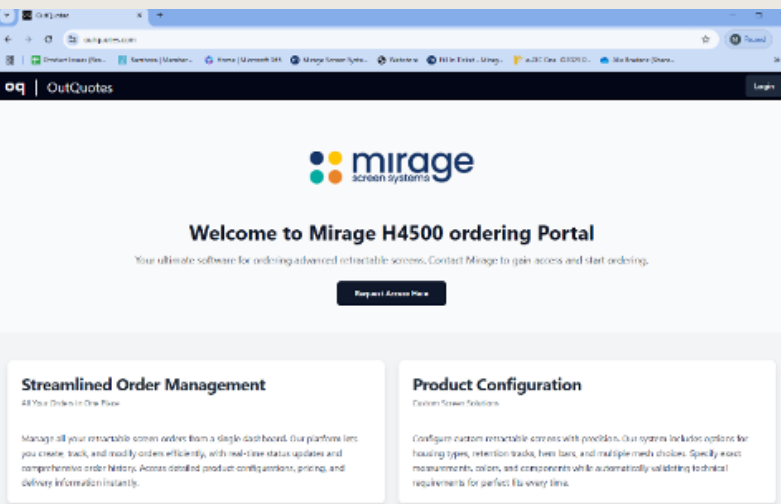
Request access to the Ordering Portal

1. Send an email to cs@miragescreensystems.com with your business name and email that you would like the notification to go to.
2. You will receive an email like the screenshot below
3. Your username is in the email, which you will use when logging in
4. Click on the “Start Here” to set your password
5. Once you set the password, you can then login with the username and password.



Log In:

1. Go to outquotes.com
2. Click on the top left button “Login”
3. Then enter in your username and password



Adding Customer/Quotes

From the Dashboard..

Pending Quotes: The quotes that you have submitted for approval

Quotes – How to add customer/quote: see below

Orders – Orders that are in production

Users – the users on your account

Then click on “Add Quote”

This will take you to the Create Quote page

In Title: enter in Customer’s Name or Job Name

In Notes: enter in anything to note for this customer/job

Under Quick Start, the Start with*, choose:

Nothing – if you are just trying to create a customer/job with no specifics

Screen Configuration – to start quoting on units

Accessory – for remotes

Under Configurations, click add to add a unit

Fill in all information/boxes

The price on the side is your dealer price in USD

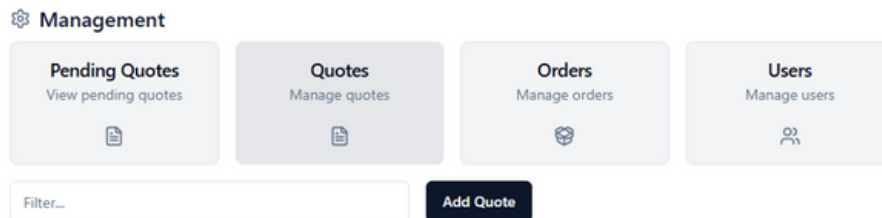
Canadian Dealers, please note there is brokerage fees in addition to this cost, \$57 USD

All Dealers, please note that shipping is not included in this price will be added

Click on “Save” at the bottom and this will add it to the cart

If you have other units you can click on “Duplicate” at the top right

Change any boxes as needed



The 'Create Quote' form is divided into two sections: 'General' and 'Quick Start'. The 'General' section includes a 'Title' field and a 'Notes' text area. The 'Quick Start' section includes a 'Start with*' dropdown menu (set to 'Nothing'), a 'Shipping address' field, and a 'Submit' button.

The 'Configurations' section, titled 'Manage configurations', includes a 'Filter...' input and a 'Columns' dropdown. It contains a table with one row: Unit Name, Dimensions (88.00 x 38.00), and Price (\$0.00). The 'Accessories' section, titled 'Manage quote accessories', also includes a 'Filter...' input and a 'Columns' dropdown, but it is currently empty, displaying 'No results'.

Unit Information

Unit name*

Unit Dimensions

Width (in)*

Width (ft-in)

8 ft

Height (in)*

Height (ft-in)

8 ft

Housing

Housing*

Housing Option*

Motor

Motor Brand*

Motor Type*

Motor Side*

Motor Cord*

Retention

Retention Type*

Retention Cap Color*

Cut to length

By default, the side tracks are made long, so that you can trim them in the field to exact lengths.

Hem bar

Hem Bar Type*

Hem Bar Cap Color*

Pile Brush*

Fabric

Fabric Collection*

Fabric Color*

Seam Location*

Rotate Fabric

Note: Based on the height, width, and fabric selection, the fabric has a pattern (non-rotatable).

Zipper Color*

Frame

Color Varies

Frame Collection*

Frame Color*

Save

Submitting for Approval

Once your quote is confirmed

Click on "Submit for Approval"

Mirage will receive this order and you will receive an order confirmation including shipping

Once you confirm and payment will need to be taken

Once payment has been received by Mirage, your order will be approved for production.



Contact your TSM if you have any questions.